Security Staff

- Security office is located in the Facilities Management Office on the 1st floor of 41 Cooper Square in Room 111.
- The Director of Campus Safety and Security works directly for Cooper Union.
- Professional uniform security guard company.
- Security Officers are assigned to each building 24 hours / 7 days.
- Security Supervisor is on duty 24/7.
Services and Responsibilities

- Conduct 24 hour Patrols of all Cooper Union Properties.
- Response and Investigation of all Campus Safety and Security Issues.
- Fire Safety.
- Campus Preparedness and Emergency Planning.
- Access Control.
- Emergency Closing and Weather Alert Notification.
- Maintain Cameras and Video Recording Equipment. Review Video of Incidents Occurring on Campus.
- First Responder to medical emergencies and emergency alarms.
Security Guidelines

• Cooper ID Card must be displayed and scanned when entering each building.

• If the fire alarm sounds follow the announcement on the PA system and immediately.

• Report lost or missing property to security.

• Lost and Found is located at the security desk in 41 Cooper Square.

• Report all injuries to security.

• Report lost ID cards immediately.

• Guest passes can be obtained at each of the Dean’s offices. Guests must have government issued identification and be accompanied by the host at all times. You are responsible for your guest’s actions. Do not sign in anyone you do not know.
General Safety Tips

- Familiarize yourself with streets and neighborhoods you will be visiting or passing through.
- Know where you are going. Plan your route in advance.
- Walk in well-lit and populated areas, especially at night. Stay out of parks at night.
- Be aware of your surroundings and of suspicious persons or circumstances.
- Travel with a friend if possible.
- Avoid wearing expensive jewelry and flashing money on the street and in the subways.
- Always keep bags closed and backpacks zipped and buckled.
- If you are carrying a wallet, carry it in the breast pocket of your jacket or in your side pants pocket. The rear pants pocket is the easiest to pick.
Subway Safety

• Most lines run 24 hours a day and can get you almost anywhere in the city.
• During non-rush hours, wait for trains in the "off-hours waiting area" established by the Transit Authority.
• Ride in the center car, near the conductor, during non-rush hours.
• Do not fall asleep on the train.
• Stand away from the edge of the platform.
• Hold your handbag and other possessions securely.
• Change cars if you are bothered by other passengers or feel uncomfortable. Do not engage strangers in conversation.
Tips For Using Ride Share Services

Plan ahead:
• Before you request a ride, think about where you’re headed and review the safety features in the app so you know how to use them.

Request your ride inside:
• Avoid spending unnecessary time outside alone with your phone in your hand. Instead, wait indoors until the app shows your driver has arrived.

Get in the right car:
• Before you get in the car, check that license plate, driver photo, and driver name all match what’s listed in the app. Always ask “What’s my name?” Never get into a ride share or any other private car unless the driver can first identify you by name. Uber rides can only be requested through the app, so never get in a car with a driver who claims to be with Uber and offers a ride.
Avoid riding in the front seat:
• If you’re riding alone, sit behind the driver or in the rear passenger seat because it creates two possible exits and increases space between the driver and the passenger. Pay attention to your ride, the entire ride, and don’t share personal information.

Share your trip details with a friend:
• While en route, tap “Share status” in the app to share your driver’s name, photo, license plate, and location with a friend or family member. They can track your trip and see your ETA without downloading the Uber app.

Follow your intuition:
• Trust your instincts and use your best judgment when riding with Uber. If you ever feel you’re in an emergency situation, call 911 immediately.
On March 29, 2019, Samantha Josephson, a 21 year-old senior at the University of South Carolina, was kidnapped and murdered when she was targeted by a person posing as a rideshare driver. Immediately following this tragedy, Samantha's parents, Seymour and Marci Josephson, set out to educate others on the importance of rideshare safety so that no other family would have to suffer this kind of loss.

The #WHATSMYNAME Foundation was established in honor of their daughter, Samantha Josephson.
**STOP**
Plan ahead. Before you request a ride, think about where you're headed and review the safety features in the app so you know how to use them.

**ASK**
Ask your driver "what's my name" to confirm they have booked a trip with you through the ride sharing app.

**MATCH**
Match the make, model, and license plate of the car with the one displayed in the app.

**INFORM**
Share the details of your trip with a friend. Utilize the "share status" function in your ride sharing app.
Loss Prevention Tips

“If it is expensive and left alone, it will grow legs and walk off”

- Mark all electronics and valuables.
- Record all serial and model numbers.
- Install a tracking system on computers and smart phones.
- Lock your valuables up.
- Photocopy all your personal documents in your purse or wallet and keep the photocopy in a safe place.
Active Shooter

• What is an Active Shooter?

• An active shooter is a term used by law enforcement to describe a situation in which an individual is actively engaged in killing or attempting to kill people in a confined space or other populated area.

• In most cases, there is no pattern or method to their selection of victims.
Notification Procedures

• Upon discovery of an active shooter on the premises, immediately notify the following:
  
• Dial 911 only if it safe to do so
  - Describe the suspect and location
  - Number and type of weapons
  - Suspects direction of travel
  - Location and condition of victims

• If you cannot speak, leave the phone line open to allow the 911 dispatcher to listen.
How to Respond

• How you respond to an Active Shooter will be dictated by the specific circumstances of the encounter.
• Just remember the ABC’s.
  ➤ **AVOID**: If there is an accessible escape path, attempt to evacuate the premises.
  ➤ **BARRICADE**: If evacuation is not possible, find a place to hide where the active shooter is less likely to find you.
  ➤ **CONFRONT**: As a last resort, and if your life is in imminent danger, attempt to disrupt and/or incapacitate the active shooter.
Cooper Union’s Security Officers Response

- Cooper Union is a campus with unarmed officers, therefore our directive to our officers is to immediately contact the police and then help to evacuate any personnel from the immediate area IF they can do so without becoming a target or making others a target.

- The Campus Safety and Security Manager will initiate the emergency notification system.

- When the New York City Police Department arrives, command of the campus is turned over to them. At this point our staff assists in every way possible, as our staff knows the layout of the campus, and has the ability to access all facilities.
Law Enforcement Response

Responding officers do not know the shooter’s identity so it is important to:

- Remain calm and follow the officers’ instructions
- Put down any items in your hand
- Immediately raise your hands and spread fingers
- Keep hands visible at all times
- Avoid making quick movements toward officers
- Do not stop to ask officers for help
Practical Response to Active Shooter
How To Reach Security

• Dial 9-9-1-1 from any campus phone for police or fire emergency or 9-1-1 from an outside or mobile phone.

• 41 Cooper Square (212) 353-4270 (ext. 270)

• Foundation (212) 353-4180 (ext. 280)

• Residence Hall (212) 353-4050 (ext. 050)

• Campus Safety and Security Manager
  (212) 353-4119 (ext. 119)