

Student Locker Portal Log-In Directions

Sign in with your Cooper Union email & password.

1. On the Home page click **NEW RENTAL**.

Student Home

My Rentals

[+ New Rental...](#)

These lockers are currently rented to you:

My Profile

Login Name: miguel.soler@cooper.edu

Student ID:

First Name: Miguel

Last Name: Soler

Email: miguel.soler@cooper.edu

Phone:

You are part of following department reservations.

Department Name	Start Date	End Date
School of Engineering	11/22/2021	5/31/2022

2. Rental Start date: The selected date indicates when your rental will begin.
3. Filter your search by Building, School, and Floor.
 - a. Building: 41 Cooper, 7 East 7th St (FB-Art), 7 East 7th St (FB-Arch)
 - b. School: School of Art, School of Architecture, School of Engineering
 - c. Floors:
 - i. School of Art: 4 through 6
 - ii. School of Architecture: 3 and 7
 - iii. School of Engineering: 4 through 7
 - d. Select an available locker and click **NEXT**

Step 1 — Find Locker

Use the search criteria below to find a locker. Select a locker from the results list and click Next to proceed to payment. We will hold your selected locker for 10 minutes while you complete payment.

Rental Start Date

Search

Building **School** **Floor**

Locker #

Locker Type

Select Locker

Locker #	Type	Building	School	Floor	Map
4-108	Full Locker	41 Cooper	School of Engineering	Floor 4	
4-109	Full Locker	41 Cooper	School of Engineering	Floor 4	
4-110	Full Locker	41 Cooper	School of Engineering	Floor 4	

4. Click **RENTAL TERM**. There are two rental terms for the current academic year. The first rental term period is for the fall & spring semester. The second rental term period is for the summer semester. Once selected it will display the start and end date for that rental period. You can register for a locker anytime during the semester.
 - a. **Review and confirm that you agree to the terms and conditions. If you haven't agreed to the terms and conditions, you will not be able to complete the locker registration.**
 - b. Select **PAY NOW** to complete the registration. Cooper Union provides lockers to students for free.

Step 2 — Rental Term and Payment

Instructions

Select rental term, review terms and conditions, payment amount, and provide payment method and information. Press Pay Now to review order and process the payment. Please note the weekly term rentals begin from the day you reserve your locker.

* Required Field

Locker #

Rental Term

Start Date

End Date

Subtotal \$0.00

Tax Rate 0 %

Tax \$0.00

Total \$0.00

Terms and Conditions

Prohibited Items:

Perishable items, illegal or controlled substances such as drugs or alcohol are also strictly prohibited.

Lockers must be maintained in a clean and sanitary manner and kept free from accumulation of food and trash. NO food items are allowed in the lockers.

Occupants are not permitted to affix anything to the exterior of their lockers. Occupants must NOT add labels, tags, posters, stickers, etc. in the lockers. Anything affixed to the inside of the locker must be removed by the student. **Absolutely NO graffiti, writing, painting or any other form of vandalism will be allowed.**

Items such as flammable materials, soiled clothing, rags, paint thinner, firearms, inappropriate material, or items in violation of the Harassment (including Sexual Harassment) and Discrimination policy, etc., shall not be kept on the locker.

Cooper Union Security reserves the right to access all lockers at any time.

The Cooper Union will not be held responsible for lost, stolen or damaged personal property.

Any Faculty or Staff members who are assigned a locker will be responsible to adhere to this policy.

By registering for a locker, I understand and agree to the terms set forth above in The Cooper Union Locker Policy and Agreement.

I agree to the above Terms and Conditions (scroll to the bottom to enable this checkbox)

5. Upon completion of the registration, you will receive confirmation with your rental details.

Thank you

Thank you for your payment. Your rental details are below:

Rental Detail

Locker Number 3 41CS 6

Rental Start 11/23/2021

Rental End 11/23/2022

Total \$0.00

Payment Method Free

Transaction Id

What's Next

Return to your **Home** page to obtain your **Combination** and **Receipt**.

6. Return to the **HOME PAGE**. Your rental will be displayed.
 - a. Location: Displays the building and floor the locker is on.
 - b. Receipt: The receipt has the locker number, location, combination, dates for rental period, as well as terms and conditions.
 - c. Renew: Click renew to reregister for another rental term. Notifications will be sent out when your rental term is about to expire.
 - d. Return: If you decide you no longer want a locker you can return the locker at any time. After cleaning out your belongings **please leave the lock on the locker**.
 - e. Combination: You can view the current combination to your locker.
 - f. Change location: If you want to change your locker, please see the respective school office, and they can assist.

Student Home

My Rentals

[+ New Rental...](#)

These lockers are currently rented to you:

Locker # 4-147

12/7/2021 - 5/13/2022

Location	Receipt
Renew	Return
Combination	Change Location

My Profile

Login Name	<input type="text" value="miguel.soler@cooper.edu"/>
Student ID	<input type="text" value="miguel.soler@cooper.edu"/>
First Name	<input type="text" value="Miguel"/>
Last Name	<input type="text" value="Soler"/>
Email	<input type="text" value="miguel.soler@cooper.edu"/>
Phone	<input type="text"/>