

**The following conditions must be met in order to change majors:**

- Student must have at least 24 credits or 2 semesters worth of grades on record
- Student must have a GPA of 3.0 or higher

**If you meet ALL of the above requirements, complete this form and:**

- Have form signed by the Engineering Department Chair you wish to major in.
- If you wish to transfer to B.S.E. program you must see Dean Savizky

**Student Information (Part 1):**

Student <b>LAST</b> Name:			[PRINT CLEARLY]
Student <b>FIRST</b> Name:			[PRINT CLEARLY]
Residential Address:			
Contact Information:	Email:	Phone:	
Are you an International Student?	<input type="checkbox"/> Yes* <input type="checkbox"/> No	*If yes, please have DSO sign: _____	Date: _____

**Change of Major Information (Part 2):**

Grade Level:	<input type="checkbox"/> 1st <input type="checkbox"/> 2nd <input type="checkbox"/> 3rd <input type="checkbox"/> 4th <input type="checkbox"/> Grad		
<b>Current Major:</b>	<input type="checkbox"/> BSE <input type="checkbox"/> CE <input type="checkbox"/> ChE <input type="checkbox"/> EE <input type="checkbox"/> ME	Cumulative GPA:	_____ / 4.0
<b>Desired Major:</b>	<input type="checkbox"/> BSE <input type="checkbox"/> CE <input type="checkbox"/> ChE <input type="checkbox"/> EE <input type="checkbox"/> ME	Last Semester GPA:	_____ / 4.0

Explain your reasoning(s) for changing majors [Write legibly]:

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--- STOP HERE: Please save file as is and email document to Betsy Quitugua in the Dean's Office. Betsy will take care of signatures. ---

**Required Signatures (Part 3):**

Student Signature:	(Sign)	Date:
Engineering Department Chair Signature: (for Desired Major)	(Print) (Sign)	Date:
Dean Signature:	(Sign)	Date: