Welcome to the faculty of the Albert Nerken School of Engineering at The Cooper Union! Below, please find a brief introduction to the administrative team as well as responses to some frequently asked questions. If you have additional questions, please don’t hesitate to contact us.

**The Administrative Team**

Nori Perez, Administrative Manager, Dean’s Office  
Nori.perez@cooper.edu/212.353.4285/Room 204
- Point person for overall administrative support for the SOE
- Chief of Staff for Barry Shoop
- Point person for Civil Engineering (Chair: Vito Guido)
- Point person for Mechanical Engineering (Chair: Melody Baglione)
- Point person for Mathematics (Chair: Om Agrawal)
- Point person for Physics (Chair: Phil Yecko)

Beth Slack, Administrative Associate & Budget Analyst, Dean’s Office  
Beth.slack@cooper.edu/212.353.4287/Room 204
- Assists Lisa Shay
- Point person for MEng students
- Point person for Summer Study Abroad & Foreign Exchange Program
- Point person for professional development funding & reimbursement requests
- Point person for start-up funds

Betsy Quitugua, Administrative Assistant, Dean’s Office  
Betsy.quitugua@cooper.edu/212.353.42/Room 204
- Assists Ruben Savizky
- Point person for undergraduate students
- Point person for all forms (change of grade, independent study, etc.) for SOE
- Point person for social media

Liz Leon, Administrative Associate  
Liz.leon@cooper.edu/212.353.4370/Room 409
- Point person for Chemical Engineering (Chair: Ogbonnaya Okorafor)
- Point person for Electrical Engineering (Chair: Fred Fontaine)
- Point person for Chemistry (Chair: Andrea Newmark)
### FAQ

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<td><a href="mailto:Tashay.gilbert@cooper.edu">Tashay.gilbert@cooper.edu</a></td>
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Quick Links/References:

- School of Engineering [Website](#)
- School of Engineering [Forms](#)
- [MEng](#) (Master’s) Program
- Online Faculty & Staff [Directory](#)
- School of Engineering [Class Schedule](#)
- [Academic Calendar](#)