



FINAL GRADE CHANGE

STUDENT'S SCHOOL AND YEAR

NAME OF STUDENT

LAST

FIRST

MIDDLE INITIAL

COURSE

CATALOG#

TITLE

OLD GRADE

SEMESTER/YEAR ISSUED

NEW GRADE

REASON FOR CHANGE (TO BE COMPLETED BY THE INSTRUCTOR)

INSTRUCTOR'S APPROVAL

SIGNATURE

PRINT NAME

DATE

DEAN OR DEPARTMENT CHAIRMAN'S APPROVAL

SIGNATURE

PRINT NAME

DATE

Registrar's Office
The Cooper Union
Office of Admissions and Records
30 Cooper Square, 3rd Floor
New York, NY 10003