

## FINAL GRADE CHANGE



STUDENT'S SCHOOL AND YEAR

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NAME OF STUDENT

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LAST

FIRST

MIDDLE INITIAL

COURSE

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CATALOG#

TITLE

OLD GRADE

SEMESTER/YEAR ISSUED

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NEW GRADE

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REASON FOR CHANGE (TO BE COMPLETED BY THE INSTRUCTOR)

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INSTRUCTOR'S APPROVAL

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SIGNATURE

PRINT NAME

DATE

DEAN OR DEPARTMENT CHAIRMAN'S APPROVAL

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SIGNATURE

PRINT NAME

DATE

### Registrar's Office

The Cooper Union  
Office of Admissions and Records  
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