

Procedures For First Year and Transfer Architecture and Art Early Decision Admitted Students

All incoming students must follow the instructions below by the respective deadlines in order to reserve their place in the class at The Cooper Union for the Advancement of Science and Art. If you cannot comply with these regulations, please contact the Office of Admissions at 212-353-4120 or admissions@cooper.edu prior to **Friday, March 13, 2020**. When emailing our office regarding this matter, please put "EARLY DECISION COMPLIANCE" in the email subject line.

Please mail deposit and any materials to: Office of Admissions
30 Cooper Square, 3rd Floor
New York, NY 10003

Due Friday, March 13, 2020:

Early Decision Acceptance Form

- This form serves as your official acceptance of our offer of admission.

A nonrefundable deposit for \$1,135.00

- This deposit represents the student fee and lab materials for the fall semester.

Citizenship Status Verification Form

- Please complete the Citizenship Status Verification Form and submit with appropriate documentation, i.e. copy of birth certificate, passport or permanent resident card (front and back).
- Please note that the information submitted on this form is considered confidential and is used for advising purposes.

Due Friday, May 8, 2020:

First Year Housing Application Deadline

- The First Year Housing Application will become available on Sunday, March 1, 2020. At that time, we will send you an email regarding how to apply for Cooper Union on-campus housing for Fall 2020. Applications received after May 8 will be placed on the housing wait list.
- Please note, we do not guarantee housing to any enrolling student. Traditional first year students are given priority over all other applicants. All other applicants, including transfer students, will only be considered after all traditional first year applicants have been housed.
- Please contact Ryan Gambino, Residence Hall Director, at rgambino@cooper.edu with any housing-related questions. Additionally, please review our [Housing FAQ page](#), which includes a wide range of housing-related questions and concerns.

Due Friday, June 5, 2020:

Health Forms

- You must send a record of a physical examination by your physician, including a record of your immunizations as well as the form regarding your meningitis status. Please Note: New York State requires proof of immunization from measles, mumps and rubella before starting as a Cooper Union student. In addition, you should complete the Disability Accommodations form, if applicable.
- While completing the Health and Disability forms, students are encouraged to make contact with the Dean of Students, Chris Chamberlin, if they have specific questions about physical or mental health issues and/or disability accommodation services. Please email the Dean of Students at chamber@cooper.edu with any questions or concerns.

Due Monday, July 13, 2020:

Final Transcript(s)

- Send an official copy of your final transcript from your high school and/or college, certifying your graduation and/or completion of college coursework.
- **International Students:** All official transcripts must be translated into English with the date of graduation clearly indicated. An official transcript includes a signature from a school official and a school stamp/seal.