

THE ALBERT NERKEN SCHOOL OF ENGINEERING

Grades of Record

The definitions below deal with the student's attainment in the formal work of the subject. Nevertheless, it should be understood that such essential qualities as integrity, adherence to class regulations, enthusiasm, motivation, clarity in presentation of work and sense of obligation, together with ability to use the English language correctly and intelligibly are reflected in the grade. The course grade is assigned by the instructor in conformity with definitions indicated in this section

The grade **A** indicates a superior and comprehensive grasp of the principles of the subject. It denotes an ability to think quickly and with originality toward the solution of the difficult problems.

The grade **B** indicates evidence of a good degree of familiarity with the principles involved in the subject. It implies less originality and a tendency to hold to patterns of thought presented in the formal subject matter.

The grade **C** indicates an average knowledge of the principles involved in the subject and a fair performance in solving problems involving these principles. This grade implies average ability to apply the principles to the original problem.

The grade **D** indicates a minimum workable knowledge of the principles involved in the subject. This grade denotes low achievement, and therefore the number of such grades permitted any student is limited in a manner prescribed by the section of Scholastic Standards.

The grade **F** indicates unsatisfactory understanding of the subject matter involved. A grade of **F** may be made up only by repeating the subject in class; both the new grade and the new credits and the original grade and credits are included in the permanent record and in the grade point average. A student who receives an **F** grade in a repeated course is a candidate for dismissal by the School's Academic Standards Committee.

PLEASE NOTE: Courses offered in the Engineering School **do not** utilize Plus or Minus grades.

The Incomplete (I) Grade The designation of **I** indicates that the work of the course has not been completed and that assignment of a grade and credit has been postponed. This designation will be given only in cases of illness (confirmed by authorized physician's letter) or of other documented extraordinary circumstances beyond the student's control. **The I designation will be given only with the approval of the Dean or Associate Dean of Engineering.** At the time of submission of an **I** designation, the instructor, will indicate whether the student's progress to that point has been satisfactory or unsatisfactory, offering an estimation of grades whenever possible as a means of assisting the Committee on Academic Standards in their deliberations.

The deadline for removal of an **I** designation will be determined by the instructor, but will **not be later than six weeks after the start of the spring semester** for students who receive such a designation in the fall semester and **not later than two weeks after the start of the fall semester** for students who receive such a designation in the spring semester. If the **I** is not removed within the set time limit, either by completing the work in the subject or by passing a re-examination, the **I will automatically and irrevocably become an F** unless the Dean or Associate Dean of Engineering extends the time or the student withdraws from the school.