

Summer Study Abroad Application Information:

All applicants must be in good academic standing. Students are not allowed to apply if they are currently on probation. The Dean's office will obtain grade reports from the Registrar's office and have the right to terminate any student's application at any stage should they not cooperate in a timely fashion. If you are chosen, you will act as an ambassador of Cooper Union at your host institution.

You are responsible for all expenses including airfare, travel, food, and rent. You will make your own flight and travel arrangements. You are responsible for facilitating housing and other arrangements as needed. You must purchase travel health insurance if your health plan does not cover overseas travel.

The components of your completed application should be compiled into one PDF document and emailed to Beth Slack (bslack@cooper.edu).

Please attach to completed application:

- a) Letter of intent
- b) Your Résumé/Curriculum Vitae
- c) A Copy of your Transcript from WebAdvisor
- d) A Copy of your Passport

Please attach a **small, current photo** in the top right hand of application where indicated.

In your letter of intent addressed to Associate Dean Raja include: A brief statement about yourself, your academic work thus far, your career intentions, the goals you hope to achieve, why you want to study abroad and how you expect the study abroad program to complement your studies at Cooper.

Include in your Résumé/Curriculum Vitae:

1. Any language you may speak in addition to English.
2. Your technical skills - expertise with computers, office machines, etc.
3. Community service - other activities as a volunteer in and outside the Cooper Union.
4. Membership in professional societies and honor societies.
5. Work experience and extracurricular activities - sports, clubs, etc.
6. **Important:** Include the following phrase with your signature: "I certify that I have no chronic health problems that would prohibit my participation in this program. I also acknowledge that I am at all times responsible for my actions while studying abroad and that Cooper Union is not responsible for the results of my actions." <Your signature>

Two letters of recommendation are required from Cooper faculty. One must be from a faculty member in your department.

On your application under research interests and preferred type of project(s) be detailed – do not limit yourself to a single project. There are a limited number of research projects. Students may be assigned projects other than those requested. If you are not interested in accepting a project other than what you list, please indicate so.

You will be registered for EID 300, Special Research Projects Independent Study (6 elective credits). To receive these credits, two reports will be due mid September 2017: one on your research project and one on your cultural experience, which can be of your travels too. The technical report on your research project should be a conference quality paper in content, organization and grammar. Submission of the technical report to a peer-reviewed research publication forum (workshop/conference/journal) is strongly encouraged.

This program is competitive and there are a limited number of students we can accept. If you are accepted, and decide not to go, there is a cancellation fee of \$500.

DEADLINE for all applications is Mon. Jan 11th, 2017.

If you have any questions or need any help with the application please feel free to contact Associate Dean Anita Raja at araja@cooper.edu.

THE COOPER UNION- SCHOOL OF ENGINEERING
SUMMMER STUDY ABROAD APPLICATION

Photo

Last Name

First

Middle

Date of birth

Sex

Place of birth

Citizen of

Address

E-mail address

Person to contact in emergency

Relationship

Home telephone number

Mobile number

Major

Year of Study

Have you travelled abroad before? If yes, where and for how long?

Up to 3 countries (for Spain and Germany, specify the partner schools as well) you would like to study in with top priority 1st:

1. 2. 3.

Up to 3 areas of Research/Project interest*:

1.
2.
3.

*NOTE: Every effort is made to place students in universities whose research matches their interests, BUT THIS CANNOT BE GUARANTEED.

Names of peer-reviewed workshops/conferences /journal forums where you plan to submit the technical report of your research results in the Fall/Spring following your summer research.

1.
2.
3.

Two letters of recommendation from Cooper Union faculty. One must be from your dept. Please write names below:

1.

2.

Please email your completed application, including all attachments, compiled into one PDF document to Beth Slack at bslack@cooper.edu by Monday, January 11th, 2017.