**Summer Study Abroad Application Information:**

**Please attach a current small photo in the top right hand of application where indicated.**

**In your letter of intent addressed to Associate Dean Raja include:** A brief statement about yourself, your academic work thus far, your career intentions, the goals you hope to achieve and how you expect the study abroad program to complement your studies at Cooper.

**Students must be in good academic standing, act as ambassadors at host institutions, and be responsible in facilitating their housing and other arrangements that come up.**

**Students are not allowed to apply if they are currently on probation**. The Dean's office will obtain grade reports from the Registrar's office and have the right to terminate any student’s application at any stage should they not cooperate in a timely fashion.

**Students must purchase travel health insurance if their health plan does not cover overseas travel. Include in your Résumé/Curriculum Vitae:**

1. Any language you may speak in addition to English.

2. Your technical skills - expertise with computers, office machines, etc.

3. Community service - other activities as a volunteer in and outside the Cooper Union.

4. Membership in professional societies and honor societies.

5. Work experience and extracurricular activities - sports, clubs, etc.

**6. Important: Include the phrase "I certify that I have no chronic health problems that would prohibit my participation in this program."**

**Two letters of recommendation required** from Cooper faculty. One must be from a faculty member in your department.

On your application under research interests and preferred type of project(s) be detailed – do not limit yourself to a single project. There are a limited number of research projects. Students may be assigned projects other than those requested. If you are not interested in accepting a project other than what you list, please indicate so.

**You are responsible for all your expenses including airfare, travel, food, and rent**. You are to make your own flight arrangements.

**You will be registered for EID 300, Special Research Projects Independent Study (6 elective credits).** To receive these credits, two reports will be due mid September 2015: one on your research project and one on a cultural experience, which can be of your travels too. The technical report on your research project should be a conference quality paper in content, organization and grammar. Submission of the technical report to a peer-reviewed research publication forum (workshop/conference/journal) is strongly encouraged.

**The components of your application** should be compiled into one PDF document and once completed, applications should be emailed to Victoria Bill (vbill@cooper.edu)

**DEADLINE** for all applications is Wed. December 9th

If you have any questions or need any help with the application please feel free to contact:

Associate Dean Anita Raja (araja@cooper.edu), or Prof. Victoria Bill (vbill@cooper.edu)

**THE COOPER UNION- SCHOOL OF ENGINEERING**

**SUMMMER STUDY ABROAD APPLICATION Photo**

**Last Name First Middle Sex**

**Date of birth Place of birth Citizen of**

**Address and Telephone number E-mail address**

**Person to contact in emergency Relationship**

**Home and Business Telephone number**

**Major/Year of Study**

**Up to 3 countries you would like to study in with top priority 1st:**

**1.**

**2.**

**3.**

**List below up to 3 areas of Research/Project interest (See Note Below\*)**

**1.**

**2.**

**3.**

**Names of peer-reviewed workshops/conferences /journal forums where you plan to submit the technical report of your research results in the Fall/Spring following your summer research.**

**1.**

**2.**

**3.**

**Two letters of recommendation from Cooper Union faculty. One must be from your dept. Please write names below:**

**1.**

**2.**

**Please attach to completed application:**

**a) Letter of intent- why you want to study abroad**

**b) Your Résumé/Curriculum Vitae**

**c) A Copy of your Transcript from WebAdvisor**

**d) A Copy of your Passport**

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**\*NOTE: Every effort is made to place students in universities whose research matches their interests, BUT THIS CANNOT BE GUARANTEED. The program is also competitive and there are a limited number of students we can accept. If you are accepted, and decide not to go, there is a cancellation fee of $500.**

**\*Please email your completed application to**

**Prof. Victoria Bill at (****vbill@cooper.edu****)**